

**STATE BOARD OF DIRECTORS MEETING  
CALIFORNIA AFRICAN AMERICAN MUSEUM  
FEBRUARY 28, 2014, FRIDAY  
8:30 AM – 10:30 AM  
600 STATE DRIVE, EXPOSITION PARK, LOS ANGELES, CA, 90037**

AGENDA

STATE BOARD OF DIRECTORS

FRANCILLE RUSAN WILSON, PRESIDENT      DIRECTOR ZNA PORTLOCK HOUSTON  
KIMBERLY FREEMAN, VICE PRESIDENT      DIRECTOR JOSEPH C. PHILLIPS  
DIRECTOR REV. CECIL MURRAY              DIRECTOR ERIC L. FRAZIER  
DIRECTOR TODD HAWKINS

**\*\*Any Board Members listed above with an asterisk (\*) and listed address denotes that Board Member is attending via telephone conference from that address for open session.**

**NOTE:** Any public interested in witnessing this public meeting may do so via telephone by calling 888-363-4735 participation code 7447632# to be connected via conference call.

EX-OFFICIO

STATE SENATOR 26<sup>TH</sup> DISTRICT, HOLLY MITCHELL  
ASSEMBLYMAN 59<sup>TH</sup> DISTRICT, REGINALD BYRON JONES-SAWYER, SR.

NATURAL RESOURCES AGENCY

JOHN LAIRD, SECRETARY

COUNSEL TO THE MUSEUM

HELEN ARENS, DEPUTY ATTORNEY GENERAL

STAFF

CHARMAINE JEFFERSON, Executive Director  
WOODBURN SCHOFIELD, Deputy Director Operations & Special Programs  
DEBRA HARRIS, Fiscal Officer  
MAR HOLLINGSWORTH, Visual Arts Curator & Conservator/Program Manager  
VIDA BROWN, Visual Arts Curator/Program Manager  
ELISE WOODSON, Education Curator/Gallery Services Program Manager  
TIFFINI BOWERS, Associate History Curator/Museum Curator I (Education)  
SUSAN GUADAMUZ, Registrar  
DENISE MCIVER, Librarian  
SHERYL MELINE, Executive Administrative Assistant

GUESTS

UNKNOWN

NEXT PAGE FOR AGENDA

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**AGENDA**

- I. CALL TO ORDER & INTRODUCTION OF GUESTS** **President Francille Rusan Wilson**
- II. APPROVAL OF MINUTES FOR JANUARY 24, 2014 AND FEBRUARY 7, 2014** **President Francille Rusan Wilson**
- III. BOARD PRESIDENT'S REPORT** **President Francille Rusan Wilson**
- Getting to Know CAAM Meetings with Elected Reps
  - CSC Phase III Building
  - Executive Director's Pre-submitted Report for Board Questions, if any
- IV. FINANCIAL REPORT** **Debra Harris, CAAM Fiscal Officer**
- Review FY13-14 – Pre-submitted Report
  - Form 700 due March 21 at the next board meeting – Review Requirements; forms can be found at: [www.fppc.ca.gov](http://www.fppc.ca.gov).
- V. CLOSED SESSION**
- Consultation with counsel as authorized by Government Code section 11126(e)(2)(B) about a matter that, based on existing facts and circumstances, presents significant exposure to litigation against CAAM.
  - Consultation with counsel as authorized by Government Code section 11126(e)(2)(C) about a matter that, based on existing facts and circumstances, the Board of Directors is deciding whether to initiate litigation.
  - Closed session item to hear complaint regarding employee's actions (Gov. Code section 11126(a)(1)).
  - Pursuant to Government Code Sections 11126(a)(1) and 11126(b): Personnel Evaluation of Executive Director, Charmaine Jefferson.
- VI. RECONVENE INTO REGULAR SESSION** **President Francille Rusan Wilson**
- VII. PUBLIC COMMENT**
- VIII. ADJOURNMENT** **President Francille Rusan Wilson**

At the discretion of the Board of Directors, all items appearing on the Agenda, whether or not expressly listed for action, may be discussed and may be subject to action by the Board of Directors. Agenda items may be taken out of order. The Board may convene to executive session pursuant to Government Code 11126(e).

The California African American Museum complies with the Americans with Disabilities Act (ADA) by ensuring that its meeting facilities are accessible to persons with disabilities, and providing that this notice and information given to the Board of Directors is available to the public in appropriate alternative formats when requested. If you need further assistance, including disability-related modifications or accommodations, you may contact Sheryl Meline at the California African American Museum, 600 State Drive, Los Angeles, California or you may call her at (213) 744-7632 no later than one week in advance or whenever possible prior to the scheduled meeting date. Questions concerning agenda items should be directed to Charmaine Jefferson, Executive Director, 600 State Drive, Exposition Park, Los Angeles CA 90037, tel. number (213) 744-7513, via fax (213) 744-2050 or write to Executive Assistant Sheryl Meline at [smeline@caamuseum.org](mailto:smeline@caamuseum.org)

Board Meeting Notices/Agendas are posted on CAAM's Internet Website at [www.caamuseum.org](http://www.caamuseum.org)  
**Next State Board Meeting: Friday, March 21, 2014 (8:30 am) at the California African American Museum.**